

## German speaking Manager Strategic Projects (m/f)

Referencenumber: 2017-2692  
Field of work: Sales  
Location: Dubai

### Company description

Our client, a German enterprise, is operating in the healthcare sector.

### About Departer – The German Headhunter:

As an internationally oriented German HR consultancy for the recruitment of multinational professionals, Departer possesses a long-standing expertise in the core markets Germany, Middle East and Australia. Through our regionally established offices in Dubai, Sydney and Bremen, we are valued as a reliable recruitment partner by numerous companies.

### Job description

Your duties and responsibilities will include:

- Lay the foundations for a smooth handling of all projects
- Coordinate between various departments, reviewing reports, conducting studies and correspondence
- Lead the planning and implementation of projects
- Coordinate between internal resources and third parties for the smooth execution of projects
- Ensuring that projects are delivered on-time, within scope and within budget and internal controls are implemented
- Coordinate and contribute to annual forecast and budget processes
- Prepare, consolidate and review presentations, reports, analyses and statistics
- Provide support in drawing up sales/marketing concepts
- Implement and supervise region-wide projects and project initiatives
- Evaluate and implement cost saving measures
- Support Management in all operational and strategic tasks
- Prepare and organize meetings, meeting minutes and internal support materials
- Organization and administration of databases

### Job specification

To be successful in this role you should have the following skills and experiences:

- University degree in Business Administration
- Project Management experience required, preferable in the Middle East
- Excellent English and German language skills
- Knowledge of SAP and the Office Management skills
- Ability to understand and provide input into solving complex issues
- Strong work ethic with the ability to work in confidence
- Self-motivated with the ability to multi-task and to meet tight deadlines
- Pro-active and flexible attitude with the ability to prioritize and self-manage
- Attention to detail with a focused approach to the needs of the company
- Ability to work well in a team
- Strong time management skills with the ability to set priorities appropriately and cope with changed and conflicting requirements

### Contact

If you have any questions regarding the job offer, please do not hesitate to contact **Marie-Christin Gabel**. You can reach her by e-mail via [marie-christin.gabel@departer.com](mailto:marie-christin.gabel@departer.com) or by phone via **+971 4 3995507**.



If the role arouses your interest, we look forward to receiving your application in English. Your application will be treated with discretion and will remain confidential.

Please send us your application documents via e-mail or apply for this position on our website

**[www.departer.com](http://www.departer.com)**, where you can register your profile in our career portal under the tab “vacancies”.